

**FRASER PUBLIC SCHOOLS
BOARD OF EDUCATION
Regular Meeting
Monday, July 17, 2023**

MINUTES

The Regular Meeting of the Fraser Board of Education of Monday, July 17, 2023 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present: Scott Wallace, President
 Robyn Norbeck, Treasurer
 Abigail Wasil, Trustee
 Rebecca Jensen, Trustee

Board Members Absent: Todd Koch, Vice President
 Daniel Stawinski, Secretary
 Kathleen Moco, Trustee

Also Present: Carrie Wozniak, Superintendent
 Kerry Terman, Assistant Superintendent for Human
 Resources & Title IX Director
 Andrea Agrusa, Business Manager
 Daniel Waters, Operations & Maintenance
 Jane Sturgell, Special Education Director
 Kristin Sommer, Director of Community Relations

Meeting called to order by Scott Wallace, President at 7:00 p.m.
The pledge of allegiance was conducted.

Presentations & Special Recognition:

Special Education Presentation – Ms. Sturgell provided the board an overview of the work in the special education department. The number of students with IEPs and 504 plans have increased in the last five years, and the number of staff in the department has also increased to provide support. Special Education provides a continuum of programs to meet the needs of our students and provide the least restrictive environment. The department collaborates with other staff throughout the district on various programs that benefit all students (threat assessment, UDL, PBIS, Second Step, etc.).

Amendment of Agenda: None.

Approval of Minutes:

Corrections:

Motion by Rebecca Jensen, supported by Robyn Norbeck to approve the Minutes of the Budget Hearing Meeting of June 26, 2023.

Ayes: All

Nays: None

Motion Carried.

Corrections:

Motion by Abigail Wasil, supported by Rebecca Jensen to approve the Minutes of the Regular Meeting of June 26, 2023.

Ayes: All

Nays: None

Motion Carried.

Operations & Maintenance Department Status Report:

Mr. Waters provided an update on the summer cleaning crew, which is almost done with all of the buildings. They are conducting annual building alarm tests (fire alarms, door alarms, etc.) The emergency alarm system upgrade that was approved at the last board meeting began this week. The RMS gym floor replacement is complete. Classroom emergency bags have been assembled and will be delivered into every classroom this summer. Window screens for internal hallways have been ordered and will be installed this summer.

Correspondence: None.

Superintendent's Report: None.

Citizen: Agenda Items: None.

Old Business: None.

New Business:

Human Resources Report.

Retirement:

Motion by Robyn Norbeck, supported by Abigail Wasil to approve the following retirement and commend them for their years of service to the district.

Paula Herbart

Teacher- From leave of absence / Richards Middle School

Effective: July 31, 2023

Since: August 31, 1992

Linda Rangel

Bus Driver / Bus Garage

Effective: June 30, 2023

Since: May 6, 2005

Richard Shock

Custodian / Fraser High School

Effective: July 31, 2023

Since: October 1, 2014

Ayes: All

Nays: None

Motion Carried.

Resignation:

Motion by Rebecca Jensen, supported by Abigail Wasil to accept the resignation of the following and commend them for their service to the district.

Charlene Barla

Director of Secondary Instruction / Administration Building

Effective: July 21, 2023

Since: July 14, 2007

Taylor Alfonsi
Teacher / Fraser High School
Effective: June 27, 2023
Since: June 27, 2022

Ayes: All Nays: None Motion Carried.

Tenure Contract:

Motion by Robyn Norbeck, supported by Abigail Wasil that Dr. Carrie Wozniak, Superintendent or designee, be authorized and directed to execute Tenure Contract for the 2023-2024 school year for the following:

Stacey Dixon

Ayes: All Nays: None Motion Carried.

Approval to Adopt Resolution regarding the School Bond Loan Fund.

Motion by Rebecca Jensen, supported by Abigail Wasil to adopt the resolution authorizing our participation in the School Loan Revolving Fund and authorize the Business Manager to execute any and all documents needed to apply for and close the loan as recommended.

Ayes: All Nays: None Motion Carried.

Approval to Award the Bid for Printing of Elementary Math Materials.

Motion by Abigail Wasil, supported by Rebecca Jensen to award the bid for Printing of Elementary Math Materials to Data Reproductions Corporation for 2023-2024 for the amount of \$38,170.50 as recommended.

Ayes: All Nays: None Motion Carried.

Approval of School Aged Child Care Fee Changes for the 2023-24 School Year.

Motion by Robyn Norbeck, supported by Rebecca Jensen to increase the SACC rates by 20% for the 2023-24 School Year.

Ayes: All Nays: None Motion Carried.

Approval of Financial Transactions:

Bills:

Motion by Rebecca Jensen, supported by Robyn Norbeck that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

| | |
|-----------------------|----------------|
| General Fund | \$4,305,477.55 |
| Food Service Fund. | 228,309.20 |
| Debt Retirement Funds | 500.00 |
| Capital Projects Fund | 255,343.09 |
| Total | \$4,789,629.84 |

Ayes: All Nays: None Motion Carried.

Committee Reports: None.

Citizen: Non-Agenda Items:

Molly Magnotte – Disney Parent: She state that the entry area to the pool and the locker rooms are not clean and there are some issues in the women’s locker room that need maintenance. She also asked why playground upgrades are not included in every bond. They are heavily used and should be maintained. Ms. Magnotte asked about the classroom emergency bags that Mr. Waters discussed earlier in the meeting and wanted to know who would maintain the items in the bags or how often would they be replenished. She also added that there should be two sets of emergency buttons in every elementary building. Finally, she suggested that the board minutes should include presentation slide decks.

Miscellaneous Business:

Schedule of Activities.

Adjournment:

Motion by Robyn Norbeck, supported by Abigail Wasil to adjourn at 8:01 p.m.

Ayes: All

Nays: None

Motion Carried.

These Minutes were approved by the Fraser Board of Education at their Regular Meeting of August 14, 2023 and are to be filed in the Permanent Minute Book.

Daniel Stawinski, Secretary