

**FRASER PUBLIC SCHOOLS  
BOARD OF EDUCATION  
Regular Meeting  
Monday, August 14, 2023**

**MINUTES**

The Regular Meeting of the Fraser Board of Education of Monday, August 14, 2023 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present:            Todd Koch, Vice President  
    Robyn Norbeck, Treasurer  
    Daniel Stawinski, Secretary  
    Abigail Wasil, Trustee  
    Kathleen Moco, Trustee  
    Rebecca Jensen, Trustee

Board Member Absent:            Scott Wallace, President

Also Present:                            Carrie Wozniak, Superintendent  
    Kerry Terman, Assistant Superintendent for Human  
    Resources & Title IX Director  
    Sara Delgado, Director of Elementary Education  
    Charlene Barla, Director of Secondary Education  
    Andrea Agrusa, Business Manager  
    Daniel Waters, Operations & Maintenance  
    Jane Sturgell, Special Education Director  
    Kristin Sommer, Director of Community Relations

Meeting called to order by Todd Koch, Vice President at 7:00 p.m.  
The pledge of allegiance was conducted.

**Presentations & Special Recognition:** None.

**Amendment of Agenda:** None.

**Approval of Minutes:**

Corrections:

Motion by Robyn Norbeck, supported by Abigail Wasil to approve the Minutes of the Regular Meeting of July 17, 2023.

Ayes: All

Nays: None

Motion Carried.

**Operations & Maintenance Department Status Report:**

Mr. Waters said the final cleaning is wrapping up this week and next and the schools will be ready for students in two weeks. His team installed new gym doors at RMS where they were falling apart. They are also working on some renovations in the art rooms at FHS. The new security buttons are being installed this week at all of the schools. The emergency bags have

been placed in the classrooms. Security film is on the door windows and office windows. Met with Barton Malow last week to talk about the bond projects.

**Correspondence:** None.

**Superintendent's Report:**

District Updates – Dr. Wozniak told the Board about the opening day events for next week. This year will focus on culture and climate. She also introduced Captain Bisby and Chief Kretzschmar from Fraser Public Safety to discuss the FLOCK system. This is a license plate reading camera system that can help deter crimes. They would like to partner with the district to install three cameras (Garfield and 15 Mile, 15 Mile and Klein and Klein and Garfield). There would be a cost of \$3,000/camera/year to the district. It is only a law enforcement tool; school district officials will not have to access to the information. They will present at the Fraser City Council meeting in September for five additional cameras. Finally, Dr. Wozniak brought up waiving the pay to play fees for athletics for the upcoming school year. Currently, about 25-35% of students' fees are already waived based on family need. The fees generate around \$50,000 a year. This would need board approval yearly.

**Citizen: Agenda Items:** None.

**Old Business:** None.

**New Business:**

Human Resources Report.

Resignation:

Motion by Rebecca Jensen, supported by Abigail Wasil to accept the resignation of the following and commend them for their service to the district.

Richard Burkett  
Food Service / Fraser High School  
Effective: August 3, 2023  
Since: August 15, 2022

Carrie Danforth  
Teacher / Fraser High School  
Effective: August 20, 2023  
Since: August 23, 2002

Christine Jenkins  
Special Education Teacher / Fraser High School  
Effective: August 3, 2023  
Since: April 23, 2001

Marianne McGinnis  
Teacher / Fraser High School  
Effective: August 9, 2023  
Since: August 28, 2012

Darlene Michalik  
Food Service - Hot Server / Emerson Elementary  
Effective: July 24, 2023  
Since: October 31, 2011

Pamela Offer  
Teacher / Twain Elementary  
Effective: August 21, 2023  
Since: August 28, 2008

Claire Peraino  
Paraprofessional Aide / Edison Elementary  
Effective: August 21, 2023  
Since: September 7, 1999

Mariah Stewart  
Bus Driver / Bus Garage  
Effective: May 25, 2023  
Since: April 12, 2023

Ayes: All                      Nays: None                      Motion Carried.

Request for Leave of Absence:

Motion by Rebecca Jensen, supported by Abigail Wasil to approve a Leave of Absence for the 2022-2023 school year, under the provisions of the collective bargaining agreement for:

Mary Kate Fitzpatrick (Instructional Consultant / Districtwide / FEA)  
August 2023 – August 2024  
1st Year of Absence

Kyle Ray (Assistant Principal / Fraser High School / FAA)  
August 2023 - August 2024  
1st Year of Absence

Ayes: All                      Nays: None                      Motion Carried.

Approval of Central Administrator Contracts:

Motion by Kathleen Moco, supported by Dan Stawinski that Dr. Carrie Wozniak, Superintendent, or designee be authorized and directed to execute the Administrator Contract, for the period of August 1, 2023 to July 31, 2024, as recommended for the following:

Mary Kate Fitzpatrick  
Director of Elementary Instruction  
Effective: August 1, 2023

Ayes: All                      Nays: None                      Motion Carried

Motion by Robyn Norbeck, supported by Dan Stawinski that Dr. Carrie Wozniak, Superintendent, or designee be authorized and directed to execute the Administrator Contract, for the period of August 1, 2023 to July 31, 2024, as recommended for the following:

Kyle Ray  
Director of Secondary Instruction  
Effective: August 1, 2023

Ayes: All                      Nays: None                      Motion Carried.

Resolution to meet in Closed Session in accordance with the Open Meetings Act, Section 8c regarding negotiations at the end of the meeting.

Motion by Abigail Wasil, supported by Robyn Norbeck to move into closed session at the end of the meeting under Section 8c of the Open Meetings Act regarding negotiations.

Roll Call Vote:

Ayes: D. Stawinski, A. Wasil, R. Jensen, T. Koch, R. Norbeck, K. Moco

Nays: None

Motion Carried

**Approval of Financial Transactions:**

Bills:

Motion by Rebecca Jensen, supported by Dan Stawinski that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

General Fund	\$4,147,127.98
Food Service Fund	122,110.81
Debt Retirement Funds	2,809.89
Capital Projects Fund	<u>-0-</u>
Total	\$4,272,048.68

Ayes: All                      Nays: None                      Motion Carried.

**Committee Reports:** Policy Committee – met before the regular meeting and went over the updates that will be brought to the full board for consideration at the second September meeting.

**Citizen: Non-Agenda Items:**

Shannon Tennant – She is the auxiliary president and scholarship chair for VFW Post 6691 in Fraser. She would like help getting the word out about scholarships available for both students and teachers.

*Dr. Wozniak accepted the scholarship information and said she will make sure the information is disseminated to the schools.*

Shannon Vesper-Balsamo – Disney Parent. She asked if there would be busing available for her child who is attending yYoung 5s but will be at Salk Elementary. She also asked if the board meetings could be broadcast live or recorded and put online, possibly using the high school’s

broadcasting students to help with it. She also wanted to say her children loved the summer scholars program and she wanted to thank Dayna Taylor and the summer school teachers for being so organized.

**Miscellaneous Business:**

Schedule of Activities.

Adjourn to Closed Session: 8:04 p.m.

Abigail, Robyn, motion carried.

Return to Open Session: 8:59 p.m.

**Adjournment:**

Motion by Robyn Norbeck, supported by Abigail Wasil to adjourn at 8:59 p.m.

Ayes: All

Nays: None

Motion Carried.

**These Minutes were approved by the Fraser Board of Education at their Regular Meeting of September 11, 2023 and are to be filed in the Permanent Minute Book.**

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Daniel Stawinski, Secretary