

**2024-2025**  
**Timesheet & Supplemental Forms**  
**Pay Periods & Due Dates**

Pay Period Begin Date	Pay Period End Date	Date Due By Noon	Pay Date	Check Date
6/16/2024	6/30/2024	7/2/2024	7/15/2024	
7/1/2024	7/15/2024	7/17/2024	7/30/2024	
7/16/2024	7/30/2024	8/1/2024	8/15/2024	
7/31/2024	8/15/2024	8/19/2024	8/30/2024	
8/16/2024	8/30/2024	9/4/2024	9/13/2024	
8/31/2024	9/15/2024	9/17/2024	9/30/2024	
9/16/2024	9/30/2024	10/2/2024	10/15/2024	
10/1/2024	10/15/2024	10/17/2024	10/30/2024	
10/16/2024	10/30/2024	11/1/2024	11/15/2024	
10/31/2024	11/15/2024	11/19/2024	11/29/2024	
11/16/2024	11/30/2024	12/3/2024	12/13/2024	
12/1/2024	12/15/2024	12/17/2024	12/30/2024	
12/16/2024	12/30/2024	12/20/2024 send at end of day	1/15/2025	
12/31/2024	1/15/2025	1/17/2025	1/30/2025	
1/16/2025	1/30/2025	2/3/2025	2/14/2025	
1/31/2025	2/15/2025	2/19/2025	2/28/2025	
2/16/2025	2/28/2025	3/4/2025	3/14/2025	
3/1/2025	3/15/2025	3/18/2025	3/28/2025	
3/16/2025	3/30/2025	4/2/2025	4/15/2025	
3/31/2025	4/15/2025	4/17/2025	4/30/2025	
4/16/2025	4/30/2025	5/2/2025	5/15/2025	
5/1/2025	5/15/2025	5/19/2025	5/30/2025	
5/16/2025	5/30/2025	6/3/2025	6/13/2025	
5/31/2025	6/15/2025	6/17/2025	6/30/2025	

Any work performed on the weekend after the cutoff date should be turned in with the next pay date.

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