

**FRASER PUBLIC SCHOOLS  
BOARD OF EDUCATION  
Regular Meeting  
Monday, September 13, 2021**

**MINUTES**

The Regular Meeting of the Fraser Board of Education of Monday, September 13, 2021 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present:                 Jim Birko, President  
  Scott Wallace, Vice President  
  Linda Corbat, Secretary  
  Todd Koch, Trustee  
  Daniel Stawinski, Trustee  
  Robyn Norbeck, Trustee

Board Member Absent:                 Ron DeVillano, Treasurer

Also Present:                               Carrie Wozniak, Superintendent  
  Kerry Terman, Assistant Superintended for Human Resources  
  & Title IX Director  
  Sara Delgado, Director of Elementary Instruction  
  Dan Hartley, Director of Secondary Instruction  
  Andrea Agrusa, Business Manager  
  Daniel Waters, Operations & Maintenance  
  Jane Sturgell, Special Education Director  
  Kristin Ledford, Director of Communications

Meeting called to order by Jim Birko, President at 7:00 p.m.

The pledge of allegiance was conducted.

**Presentations & Special Recognition:**

1. The Fraser High School Student Council Executive Board President, Josh Crook and executive board presented a summary of what's been happening including: Homecoming and Spirit Week; Charity Week; Student Leadership Conference; and more.

**Amendment of Agenda:** None

**Approval of Minutes:**

1. Corrections:

Motion by Todd Koch, supported by Dan Stawinski to approve the Minutes of the Regular Meeting of August 16, 2021.

Ayes: All

Nays: None

Motion Carried.

**Operations & Maintenance Department Status Report:** Mr. Waters updated the Board regarding: Eisenhower Elementary LED lighting; New Furniture installation; New weight room equipment and a presentation on the District-Wide BMS Front-end Upgrade.

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**Correspondence:** None.

**Superintendent's Report:**

1. Ms. Wozniak updated the Board regarding: Successful start of the new school year; Enrollment and COVID-19 updates.

**Citizen: Agenda Items:** one.

**Old Business:**

**New Business:**

1. Human Resources Report.

a. New Hire:

Motion by Dan Stawinski, supported by Robyn Norbeck to approve the following new hires:

Angelia Evangelista

School Psychologist / Eisenhower and Disney Elementary

Effective: May 18, 2021

Dennis Gabbert

School Social Worker / St. John and Disney Elementary

Effective: July 12, 2021

Jessica Krull

ECSE Teacher / Dooley Center

Effective: August 20, 2021

Amy MacLellan

School Social Worker / Richards Middle School and Mark Twain Elementary

Effective: July 16, 2021

Kaitlyn Pipp

Speech Pathologist / Mark Twain Elementary

Effective: August 27, 2021

Ayes: All

Nays: None

Motion Carried.

b. Resignation:

Motion by Linda Corbat, supported by Robyn Norbeck to accept the resignation of the following and commend them for their service to the district.

Elaine Bronzovich

Teacher / Emerson Elementary

Since: September 09, 2004

Effective: August 30, 2021

Marsela Dusaj

Teacher / Fraser High School

Since: July 13, 2020

Effective: August 20, 2021

Sara Holcomb

Teacher / Richards Middle School

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Since: August 31, 2006  
Effective: August 24, 2021

Anne May  
Teacher / Edison Elementary  
Since: August 17, 2016  
Effective: August 26, 2021

Anne Marie Payne  
Teacher / Emerson Elementary  
Since: August 28, 1996  
Effective: August 26, 2021

Gerald Spaulding  
Teacher / Richards Middle School  
Since: March 15, 2021  
Effective: August 05, 2021

Jill Suminski  
Aide / Edison Elementary  
Since: October 24, 2001  
Effective: August 19, 2021

Geralyn Turner  
Teacher/ Mark Twain Elementary  
Since: November 19, 2020  
Effective: August 30, 2021

Ayes: All                      Nays: None                      Motion Carried.

c. Retirement:

Motion by Scott Wallace, supported by Linda Corbat to approve the following retirements and commend them for their years of service to the district.

Judy Alden  
Food Services / Edison Elementary  
Since: May 30, 2013  
Effective: August 17, 2021

Sarah Heabeart  
Administrative Assistant / Edison Elementary  
Since: July 23, 2017  
Effective: September 10, 2021

Ayes: All                      Nays: None                      Motion Carried.

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d. Return from Lay Off

Sally Rattee  
Teacher / Eisenhower and Salk Elementary  
Effective: August 27, 2021

Sarah Rattee  
Teacher / Salk Elementary  
Effective: August 27, 2021

2. Healthcare Presentation.

3. Appointment of delegates for the 2021 Michigan Association of School Boards Delegate Assembly.

a. Motion by Linda Corbat, supported by Robyn Norbeck that the Fraser Board of Education authorizes interested members of the Board of Education to attend the MASB 2021 Annual Leadership Conference and Delegate Assembly in Acme, Michigan, November 11-14, 2021, and also authorize district reimbursement of actual and necessary expenses incurred by Board Member for such attendance, including Board Member access to applicable cash advance as provided in Board Policy, and to name the following delegates to represent the Fraser Board of Education at the MASB 2021 Delegate Assembly:

Delegate: Scott Wallace

Ayes: All                      Nays: None                      Motion Carried.

4. Approval of a District Learning Management System (LMS).

a. Motion by Todd Koch, supported by Scott Wallace to approve the District Management Learning System from Canvas for a 3-year software agreement with an annual cost of \$24,391.90 (\$83,335.70 total) and implementation training of \$10,750 as recommended.

Ayes: All                      Nays: None                      Motion Carried.

**Approval of Financial Transactions:**

1. Bills:

Motion by Todd Koch, supported by Dan Stawinski that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

General Fund	\$4,561,493.89
Debt Retirement Funds	-0-
<u>Capital Projects Fund</u>	<u>\$76,428.38</u>
Total	\$4,637,922.27

Ayes: All                      Nays: None                      Motion Carried.

B. **Committee Reports:** The Agenda Committee met.

C. **Citizen: Non-Agenda Items:** March Alexander of Lite Tuition informed the Board of the opportunity for Tuition Support for Fraser Seniors.

D. **Miscellaneous Business:**

1. Schedule of Activities.

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**E.Adjournment:**

1. Motion by Linda Corbat, supported by Robyn Norbeck to adjourn at 8:17 p.m.

Ayes: All

Nays: None

Motion Carried.

**These Minutes were approved by the Fraser Board of Education at their Regular Meeting of September 27, 2021 and are to be filed in the Permanent Minute Book.**

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Linda Corbat, Secretary