

**FRASER PUBLIC SCHOOLS
BOARD OF EDUCATION
Regular Meeting
Monday, September 27, 2021**

MINUTES

The Regular Meeting of the Fraser Board of Education of Monday, September 27, 2021 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present: Scott Wallace, Vice President
 Linda Corbat, Secretary
 Todd Koch, Trustee
 Robyn Norbeck, Trustee

Board Member Absent: Jim Birko, President
 Ron DelVillano, Treasurer
 Daniel Stawinski, Trustee

Also Present: Carrie Wozniak, Superintendent
 Sara Delgado, Director of Elementary Education
 Dan Hartley, Director of Secondary Education
 Andrea Agrusa, Business Manager
 Jane Sturgell, Special Education Director
 Kristin Ledford, Director of Communications

Meeting called to order by Jim Birko, President at 7:00 p.m.
The pledge of allegiance was conducted.

Presentations & Special Recognition:

1. Career Technical Education (CTE) Update.

Amendment of Agenda:

Approval of Minutes:

1. Corrections:

 Motion by Todd Koch, supported by Robyn Norbeck to approve the Minutes of the Regular Meeting of September 13, 2021.

 Ayes: All Nays: None Motion Carried

Correspondence:

Superintendent's Report:

1. Ms. Wozniak updated the Board about the following: COVID Testing Clinic is working well;
 Met with Macomb County Road Department regarding Garfield and Homecoming Week.

Citizen: Agenda Items: None.

Old Business: None.

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New Business:

1. Human Resources Report.

a. New Hire:

Motion by Linda Corbat, supported by Robyn Norbeck to approve the following new hires:

Thomasine Carswell

Bus Driver / Transportation Department

Effective: September 21, 2021

Dominic Malta

Technology Assistant / Fraser High School

Effective: August 31, 2021

Ayes: All

Nays: None

Motion Carried

Motion by Todd Koch, supported by Robyn Norbeck that Carrie Wozniak, Superintendent or designee be authorized and directed to execute a first year probationary Administrator contract for the following:

Shannon Holmes

Assistant Principal / Fraser High School

Effective: September 3, 2021

Ayes: All

Nays: None

Motion Carried

Motion by Linda Corbat, supported by Todd Koch that Carrie Wozniak, Superintendent or designee be authorized and directed to execute First Year Probationary Contracts for:

Melissa Maurer

Guidance Counselor / Fraser High School

Effective: August 31, 2021

Ayes: All

Nays: None

Motion Carried

b. Retirement:

Motion by Robyn Norbeck, supported by Todd Koch to approve the following retirement and commend her for her years of service to the district.

Kathleen Burlager

Preschool Teacher / Dooley Center

Since: September 10, 1997

Effective: September 22, 2021

Ayes: All

Nays: None

Motion Carried

2. Approval of Legal Services.

a. Motion by Linda Corbat, supported by Todd Koch to approve Legal Services with the following firm and area of expertise effective immediately as recommended:

Educators Legal Services, PLLC (Special Education)

Ayes: All

Nays: None

Motion Carried

3. Approval to Purchase Food Service Vehicles.

a. Motion by Robyn Norbeck, supported by Linda Corbat to approve the purchase of two 2022 GMC Savana Commercial Cutaway 3500 Vans for a total amount of \$87,252.00 as recommended.

Ayes: All

Nays: None

Motion Carried

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Financial Report:

1. Motion by Todd Koch, supported by Linda Corbat to accept and file the Financial Report.

Ayes: All Nays: None Motion Carried

Committee Reports: None.

Citizen: Non-Agenda Items: None.

Miscellaneous Business:

1. Schedule of Activities.

Adjournment:

1. Motion by Todd Koch, supported by Linda Corbat to adjourn at 8:09 p.m.

Ayes: All Nays: None Motion Carried

These Minutes were approved by the Fraser Board of Education at their Regular Meeting of October 11, 2021 and are to be filed in the Permanent Minute Book.

Linda Corbat, Secretary